附件2：

**盘亏资产申请表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **领用单位** | **资产编号** | **资产名称** | **型号规格** | **单价** | **入库日期** | **领用人** | **盘亏原因**  **（详细填写）** |
|  |  |  |  |  |  |  |  |  |
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单位负责人（签字）：

资产管理员（签字）：

单位（公章）：